



Changing Thymes Vendor Application

Interested in becoming a vendor at Changing Thymes?

Email us at ChangingThymesWestMi@gmail.com with the following information:

1. Name & Business Name (if any)
2. Preferred Method of contact - Phone Number or Email address
3. Type of products you wish to sell
4. Any experience you have selling your items
5. Pictures of your past or current items along with pictures of your display.

Your submission does not place you on a waiting list but rather gives us an idea of if and where the best fit for your product would be. I don't want to place 2 identical vendors next to each other! Because of this, I cannot give a time-frame or guarantee of a booth.

When a booth becomes available that we feel you would fit best in, you will be emailed about the availability.

Common Questions:

1. **Booth Prices** - Each and every booth is different depending on size, location and existing structures. You will be told the price of the booth when it becomes available. Booths range from \$2.32 a square foot upstairs at Chicago Drive, \$2.75 for the main floor at Chicago Drive and \$2.46 at the Wilson store.
2. **Rent** - You will pay for your first month in advance and then every month after that the rent will be taken out of your sales to cover the next month's rent.
3. **Commission** - The first portion of your sales will go to pay the next month's rent. After that, any of your items purchased with cash, you will receive 100%. Any item purchased with a Credit Card, there is a 6% fee. No other commission is taken.
4. **Vendor Shifts** - Vendors are required to volunteer for 10 hours a year in the shop or pay \$100 to cover those hours.

All other details will be covered in the lease and Vendor Handbook which will be provided once you become a vendor.

We look forward to receiving your information!

Name: _____ Business Name: _____

Phone: _____ Email Address: _____

Product Descriptions: _____

Experience: _____

Facebook/Instagram/Etsy: _____

TO SUBMIT: Scan this application form & EMAIL it to changingthymes01@gmail.com.